

Approved Supplier Program Individual Vendor Application SY 21-22

The Approved Supplier Program is designed to grow and diversify the base of New Mexico producers selling to schools and other institutions, the Approved Supplier Program helps assure that fresh produce that moves through schools is safe, traceable, and originates from a garden or farm using sound and current food safety practices. The program also helps connect statewide farmers and buyers, and streamline internal purchasing processes.

Participating growers are required to submit an Approved Supplier Program Application for school year 20-21. This application includes the Farm Risk Assessment or Food Safety Plan, documented attendance at an approved training course, and other farm information needed by program administrators and auditors. All information will be safely - and easily - submitted using this survey.

School year 20-21 deadlines:

- March 1, 2021 (priority deadline - vendors will be approved by June 1, 2021)
 - June 1, 2021 (secondary deadline - vendors will be approved by September 1, 2021)
 - Rolling approval on case-by-case basis
- * Required

1. Email address *

2. Farm Name *

3. Farm Contact FIRST Name *

4. Farm Contact LAST Name *

5. Farm Contact Phone Number *

6. Farm Food Safety Manager Name *

7. Farm Location (Physical Address) *

8. Farm Location (Mailing Address, if different than physical) *

9. Farm Location Zip Code *

10. Farm Location County *

Check all that apply.

- ☐ Bernalillo
- ☐ Catron
- ☐ Chaves
- ☐ Cibola
- ☐ Colfax
- ☐ Curry
- ☐ De Baca
- ☐ Dona Ana
- ☐ Eddy
- ☐ Grant
- ☐ Guadalupe
- ☐ Harding
- ☐ Hidalgo
- ☐ Lea
- ☐ Lincoln
- ☐ Los Alamos
- ☐ Luna
- ☐ McKinley
- ☐ Mora
- ☐ Otero
- ☐ Quay
- ☐ Rio Arriba
- ☐ Roosevelt
- ☐ Sandoval
- ☐ San Juan
- ☐ San Miguel
- ☐ Santa Fe
- ☐ Sierra
- ☐ Socorro
- ☐ Taos
- ☐ Tarrant
- ☐ Union
- ☐ Valencia

11. Best Method of Communication *

Check all that apply.

- ☐ Email
- ☐ Phone/Call
- ☐ Phone/Text
- ☐ Mail

12. Number of Farm Workers (including owners) *

Mark only one oval.

- ☐ 1-5
- ☐ 6-10
- ☐ 11-15
- ☐ 16-20
- ☐ 20+

13. FSMA Category (<https://www.fda.gov/media/94332/download>) *

Mark only one oval.

- ☐ NOT COVERED
- ☐ EXEMPT
- ☐ QUALIFIED EXEMPT
- ☐ COVERED

14. Farm Summary (i.e. Farm History, Description; Irrigation System, Production System, General Farm Operation Overview) *

15. Please list all districts your farm would like to sell to in the 2021-2022 school year. Don't know? Review the list of current grantees to see who is buying local in your area. (<https://webnew.ped.state.nm.us/wp-content/uploads/2020/08/Final-Allocations.pdf>) *

Check all that apply.

- ☐ ALBUQUERQUE PUBLIC SCHOOLS
- ☐ ALDO LEOPOLD CHARTER
- ☐ AZTEC MUNICIPAL SCHOOLS
- ☐ BELEN SCHOOL DISTRICT
- ☐ BERNALILLO PUBLIC SCHOOLS
- ☐ BLOOMFIELD SCHOOLS
- ☐ CAPITAN MUNICIPAL SCHOOLS
- ☐ CARLSBAD MUNICIPAL SCHOOLS
- ☐ CENTRAL CONSOLIDATED SCHOOL DISTRICT
- ☐ CHRISTINE DUNCAN'S HERITAGE ACADEMY
- ☐ CLOVIS MUNICIPAL SCHOOLS
- ☐ CORONA PUBLIC SCHOOLS
- ☐ DEXTER CONSOLIDATED SCHOOLS
- ☐ ELIDA MUNICIPAL SCHOOLS
- ☐ ESTANCIA MUNICIPAL SCHOOLS
- ☐ FARMINGTON MUNICIPAL SCHOOLS
- ☐ FLOYD MUNICIPAL SCHOOLS
- ☐ GADSDEN INDEPENDENT SCHOOL DISTRICT
- ☐ GUADALUPE MONTESSORI SCHOOL
- ☐ HATCH VALLEY PUBLIC SCHOOLS
- ☐ HOBBS MUNICIPAL SCHOOLS
- ☐ HOUSE MUNICIPAL SCHOOLS
- ☐ JEMEZ VALLEY PUBLIC SCHOOLS
- ☐ LAS CRUCES PUBLIC SCHOOLS
- ☐ LAS VEGAS CITY SCHOOLS
- ☐ LOGAN MUNICIPAL SCHOOLS
- ☐ LORDSBURG MUNICIPAL SCHOOL
- ☐ LOS LUNAS SCHOOLS
- ☐ MAGDALENA MUNICIPAL SCHOOLS
- ☐ MAXWELL MUNICIPAL SCHOOLS
- ☐ MELROSE MUNICIPAL SCHOOLS
- ☐ MISSION ACHIEVEMENT AND SUCCESS CHARTER
- ☐ MONTE DEL SOL CHARTER SCHOOL
- ☐ MORA INDEPENDENT SCHOOL DISTRICT
- ☐ MORIARTY-EDGEWOOD SCHOOL DISTRICT
- ☐ MOUNTAINAIR PUBLIC SCHOOLS
- ☐ PECOS INDEPENDENT SCHOOLS
- ☐ PENASCO INDEPENDENT SCHOOLS
- ☐ POJOAQUE VALLEY SCHOOLS
- ☐ PORTALES MUNICIPAL SCHOOLS
- ☐ QUESTA INDEPENDENT SCHOOL DISTRICT
- ☐ RATON PUBLIC SCHOOLS
- ☐ RED RIVER VALLEY CHARTER
- ☐ RIO RANCHO PUBLIC SCHOOLS
- ☐ ROSWELL IND. SCHOOLS
- ☐ SANTA FE PUBLIC SCHOOLS
- ☐ SOCORRO CONSOLIDATED SCHOOLS
- ☐ SOUTH VALLEY PREPARATORY SCHOOL
- ☐ TAOS MUNICIPAL SCHOOLS
- ☐ TAOS INTEGRATED SCHOOL OF THE ARTS
- ☐ TRUTH OR CONSEQUENCES MUNICIPAL SCHOOLS
- ☐ TUCUMCARI PUBLIC SCHOOLS
- ☐ WEST LAS VEGAS SCHOOL DISTRICT
- ☐ ZUNI PUBLIC SCHOOL DISTRICT

16. I have products available for New Mexico schools during the following seasons. Check all that apply. *

Check all that apply.

- ☐ Summer
☐ Fall
☐ Winter
☐ Spring

17. I wish to sell the following crops to New Mexico Schools. Check all that apply. *

Check all that apply.

- ☐ Apple, Seasonal
- ☐ Apple, Standard
- ☐ Apricots
- ☐ Asparagus, Green
- ☐ Beans, Dried Pinto
- ☐ Beans, Green
- ☐ Beans, Romano
- ☐ Beets
- ☐ Cabbage, Green
- ☐ Cabbage, Red
- ☐ Cantaloupe
- ☐ Carrots, Med.
- ☐ Carrots, Med. Mixed Colors
- ☐ Carrots, Med. No. 2
- ☐ Carrots, Sticks
- ☐ Cauliflower, White
- ☐ Cherries
- ☐ Chile, green, fresh
- ☐ Chile, green, frozen
- ☐ Chile, green, sauce
- ☐ Chile, red, pods
- ☐ Chile, red, powdered
- ☐ Chile, red, sauce
- ☐ Corn
- ☐ Cucumber, Large
- ☐ Cucumber, Lemon
- ☐ Cucumber, Mini
- ☐ Garlic
- ☐ Honeydew
- ☐ Honeyloupe
- ☐ Jalapenos
- ☐ Kale, Baby
- ☐ Lettuce, Butterhead
- ☐ Lettuce, Dark Green
- ☐ Lettuce, Red Leaf
- ☐ Lettuce, Romaine
- ☐ Lettuce, Salad Mix
- ☐ Mushrooms, White Button
- ☐ Onions, No. 2
- ☐ Onions, Red
- ☐ Onions, White
- ☐ Onions, Yellow
- ☐ Parsnips
- ☐ Peaches
- ☐ Pears
- ☐ Peas, Snap
- ☐ Peppers, Green Bell
- ☐ Peppers, Mixed Bell
- ☐ Peppers, Purple Bell
- ☐ Peppers, Red Bell
- ☐ Peppers, Sweet
- ☐ Plums
- ☐ Posole
- ☐ Potatoes, Russet
- ☐ Potatoes, Russet No. 2
- ☐ Potatoes, Small
- ☐ Potatoes, Sweet
- ☐ Potatoes, Yukon Gold
- ☐ Potatoes, Yukon Gold No. 2

- ☐ Pumpkins
☐ Radish
☐ Spinach
☐ Sprouts, Pea Shoots
☐ Sprouts, Sunflower
☐ Squash, Zucchini Mixed
☐ Squash, Winter
☐ Strawberries
☐ Tomato, Cherry/Grape Mixed
☐ Tomato, Large Red
☐ Tomato, Roma
☐ Tomato, Specialty
☐ Turnip
☐ Watermelon
☐ Watermelon, No. 2

Other: ☐ _____

18. If "other" was chosen above, please list other produce you have available.

19. Please upload your COMPLETED Farm Risk Assessment or Food Safety Plan here titled with farm name and date. **If you are Third Party Certified Farm please submit your GAP or Third party certification** *

Files submitted:

20. Please upload SUPPORTING DOCUMENTS for your COMPLETED Farm Risk Assessment or Food Safety Plan here titled with farm name and date. (SOP's, Farm Map, or other records) *

Files submitted:

21. Are you a new or returning vendor? A returning vendor is defined as a producer who has sold to schools and school districts under the New Mexico Grown Approved Supplier Program in the 19-20 school year. Not sure? Please review the Approved Supplier List to confirm your farm's participation as a new or returning vendor.

(<https://webnew.ped.state.nm.us/bureaus/student-success-wellness/nutrition/farm-to-school/>) under NM Grown ASP third section down, document is titled "SY2021 Approved Supplier List" *

Mark only one oval.

- ☐ Farm with Third Party Certification
☐ New Skip to question 22
☐ Returning Skip to question 26

New
Vendors

A new vendor is defined as a producer who has not sold to schools or school districts through the New Mexico Grown Approved Supplier Program in the 19-20 school year.

22. Please confirm which approved training course you attended after July 1, 2020. *

Mark only one oval.

- ☐ Produce Safety Alliance
☐ Tier 1 & Tier 2 Trainings

23. Please provide date of approved training course. *

Example: January 7, 2019

24. I understand my Farm Risk Assessment or Food Safety Plan requires a follow up interview before program approval, and may require edits suggested by the desk auditor. My timely response to their requests will help to expedite my application process. I understand that my date of submission will be approved on a rolling basis that coincides with the respective approval period. *

Mark only one oval.

☐ Yes

☐ No

25. Submitted for the following review period: *

Mark only one oval.

☐ March 1, 2021 (Priority deadline - reviewed and approved by June 1, 2021)

☐ June 1, 2021 (Secondary deadline - reviewed and approved by September 1, 2021) *this option means you will not be able to sell until the Fall of 2021*

☐ Rolling Review on case-by-case basis

**Returning
Vendors**

A returning vendor is defined as a producer who has sold to schools and school districts under the New Mexico Grown Approved Supplier Program in the 19-20 school year.

26. Please confirm which approved training course you attended after July 1, 2020. *

Mark only one oval.

☐ Produce Safety Alliance

☐ NMFMA Tier 1 & Tier 2 Trainings

27. Please provide date of approved training course. *

Example: January 7, 2019

28. Please confirm if you made changes to content in last year's Farm Risk Assessment or Food Safety Plan. *

Mark only one oval.

☐ Yes

☐ No

29. If yes, please list all changes made to last year's Farm Risk Assessment or Food Safety Plan.

30. I understand my Farm Risk Assessment or Food Safety Plan requires a follow up interview before program approval, and may require edits suggested by the desk auditor. My timely response to their requests will help to expedite my application process. I understand that my date of submission will be approved on a rolling basis that coincides with the respective approval period. *

Mark only one oval.

☐ Yes

☐ No

31. Submitted for the following review period: *

Mark only one oval.

☐ March 1, 2021 (Priority deadline - reviewed and approved by June 1, 2021)

☐ June 1, 2021 (Secondary deadline - reviewed and approved by September 1, 2021) *this option means you will not be able to sell until the Fall of 2021*

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